

COMMUNICATIVE ENGLISH – PAPER III

UNIT – I - INVITATION

Making Invitation – Phrases

Making Invitations



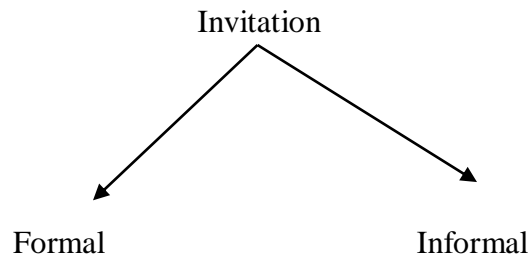
Making Invitation

Formal Situation

- Would you like to...?
- I would very happy if...?
- We would be delighted if you...?
- Would you care to...?
- We would be pleased if you could...?
- Would you care to...?

Informal Situation

- Why don't you come to...?
- Like to come to...?
- Come and...?
- Shall we come to...?
- You must come to...?



FORMAL :

INVITING - USEFUL PHRASES

Opening statement

We would be honoured if you...

I cordially invite you to...

Your presence would be appreciated at...

You are invited to attend...

Closing paragraph

We would be grateful if you could...

Please indicate whether you will be able to attend...

Directions

In case you do not know the way, I will give you some directions.

I have included some directions.

In case you do not know the exact location of the ...

formal

Would you care to join us for dinner tonight?
I'm going to the movies. Would you like to join me?

Would you like to come over for dinner tonight?
Would you like to go to the movies on Saturday?

Do you want to come over for dinner tonight?
Do you want to go to the movies this weekend?

Informal Invitations:

SAMPLE PHRASES TO USE IN AN INFORMAL INVITATION

"Please come to our party on..."

"Would you like to come to dinner on...?"

"Can you make a meeting at 3pm..."



To accept an invitation to an informal party / dinner, you can write:

"Thanks for your invitation / invite. I'd love to come."

"Thank you for inviting me to dinner. I'm looking forward to it very much."



To decline these invitations, you can write:

"Thank you for your invitation, but I'm sorry I can't come."

"I'm sorry, but I'm not going to be able to make it on..."



Phrases for Invitations

- Are you free Tuesday night?
- Are you doing anything Friday night?
- Would you like to join me for lunch?
- D'ya wanna grab a coffee after class?
- Let me check my calendar.
- Do you wanna see a movie?
- Would you like to join me for dinner?
- How about a game of football on Monday?
- Would you like to have breakfast with me tomorrow?
- Would you like to come to the theater with me tonight?
- Will you join me for tea?
- I've got two tickets for a cinema on Saturday. Would you like to come?
- Would you like to have dinner with me tonight?
- How about coming to the picnic at the football club?





Accepting and refusing invitations

| Invitations | Accepting | Refusing |
|--|----------------------------|--|
| How about a game of football on Monday? | Yes, I'd like that. | Sorry, I'm busy. |
| Would you like to come to the theater with me tonight? | Sure! I'd love to. Thanks. | Sorry. Maybe some other time. |
| Will you join me for tea? | Sure! Good idea. | I can't. I've got other plans. |
| I've got two tickets for a cinema on Saturday. Would you like to come? | Super!. I'd love to. | I'd love to but I'm very busy on Saturday. |
| Would you like to have dinner with me tonight? | That sounds great. | I'm busy tonight. How about Sunday. |
| How about coming to the picnic at the football club? | Sure! That sound be fun. | Sorry. I'm afraid I don't have time. |
| Would you like to have breakfast with me tomorrow? | Yes, I'd like that. | I appreciate the invite, but I can't |
| Would you like to join me for lunch? | Sounds good! | I don't think I can. |
| D'ya wanna grab a coffee after class? | Sure! I can. | I'm really sorry, but... |

Invitations Accepting and Refusing invitations

| | Invitation | Accepting | Refusing |
|---------------------------|--|---|---|
| FORMAL SITUATION | <p>Would you like to...</p> <p>I'd very much like you to...</p> <p>We should be pleased/delighted if you could...</p> <p>Would you care to ...</p> <p>You will ... won't you?</p> | <p>That's very kind of you</p> <p>We'd very much like to...</p> <p>What a delightful idea.</p> <p>With the greatest pleasure.</p> <p>Thank you very much for inviting me.</p> | <p>I'm very sorry, I don't think I can.</p> <p>I'd like to, but...</p> <p>I'm afraid I've already promise ...</p> <p>Thank you for asking me, but ...</p> <p>Unfortunately I can't ...</p> |
| INFORMAL SITUATION | <p>Why don't you come to ...</p> <p>Like to come to ...</p> <p>Shall we come to ...</p> <p>You must come to ...</p> <p>How about tomorrow morning?</p> <p>Let's meet at ... o'clock.</p> | <p>I would/will ...</p> <p>That would be nice.</p> <p>I'd like to love to come.</p> <p>All right (then).</p> <p>I'll come I promise.</p> <p>I'll be there.</p> | <p>Sorry, I can't.</p> <p>I'd love to, but ...</p> <p>I don't think I can.</p> <p>I wish I can, but ...</p> <p>Sorry, I don't think I can make it.</p> <p>I'm so sorry I can't make it.</p> |

Accepting invitations:

- Thank you. Yes, that would be very nice.
- Yes, let's do that.
- That sounds like fun.
- Thank you very much.
- That would be nice.
- Certainly, I'd love to ...
- Sure, that would be great!

Refusing invitations:

- Thank you. I'm afraid I have another engagement.
- Sorry, I'm afraid I can't.
- I am sorry. I have other plans.
- I'd really like to, but I have an appointment that day.
- That's very kind of you, but I can't.

Hesitating:

- This is great! I'll let you know tonight if I can come.
- Thanks. I will ask my parents.
- I might be busy. I'll let you know later.
- I'm not sure what my plans are. Could I get back to you tomorrow?
- Thank you, but I'll check my calendar. Do you mind if I tell you tomorrow?

Examples:

Person 1: Would you like to go to the cinema?

Person 2: Yes. That sounds great.

Person 1: I was wondering if you like to attend my sister's wedding tonight.

Person 2: That's very kind of you, but I should take care of my sick mother.

5 WAYS TO ACCEPT AN INVITATION in English

PROFESSIONAL ENGLISH

- Thanks for the invitation, we will be there.
- That is so kind of you, I'll be there for sure.
- That sounds great, count me in.
- How wonderful! We can't wait.
- Thanks for thinking of us, wouldn't miss it!